



Puppy Class Trainer (part-time)

Keystone Human Services is the parent organization of six nonprofit subsidiary companies. We work to create an environment where all people, regardless of ability, can grow, make choices and be valued and contributing members of the community. In this vision, we see the welfare of all people being vested in the welfare of each individual. Our services include the areas of intellectual disabilities, autism, mental health, Head Start, and an internationally accredited service dog program.

Susquehanna Service Dogs is seeking a part time Puppy Class Trainer to join in our mission of providing assistance dogs that give people the confidence to live more independent lives, doing things they didn't think possible.

The Puppy Class Trainer provides training and support to volunteers raising puppies to become assistance dogs. This position facilitates puppy classes, evaluates puppy development, and performs administrative tasks as required by the position.

Responsibilities Include:

- Educate volunteer puppy raisers in accordance with Least Intrusive Minimally Aversive principles using positive reinforcement via the clicker method
- Schedule, teach and oversee puppy classes and outings
- Ensure the physical and mental well-being of the dogs by providing age-appropriate enrichment, as well as recognize and respond appropriately to dog body language and signs of stress
- Review and processes puppy raiser reports , identify potential concerns and provide guidance
- Participate in puppy temperament testing and dog evaluations

Position Details/Benefits:

- \$15 per hour, may increase based on education and experience
- Part time, non exempt position
- Primarily late afternoon and evening hours
- Position requires regular travel to Philadelphia and State College
- Competitive benefits package including medical, dental, vision, 401K and more
- Generous paid time off program
- Extensive training and learning opportunities
- Tuition reimbursement per eligibility requirements
- Career development and advancement

Minimum Qualifications:

- High school diploma or equivalent
- Dog training certification (i.e. KPA-CTP, CPDT, or IAABC) or equivalent
- Two years of experience working with dogs, including experience using positive reinforcement training
- One year of experience teaching individual and group dog training classes
- Knowledge of mental and physical health of dogs and canine communication
- Excellent interpersonal, communication, organization, and administrative skills
- Intermediate computer skills, ability to use Microsoft Word, Excel, Outlook and learn web based systems
- Valid driver's license and daily access to privately maintained and insured vehicle
- Successful completion of pre-employment process, including Criminal History, Child Abuse and FBI clearances

Preferred Qualifications:

- Associate's or bachelor's degree in related field

Keystone Human Services is committed to an inclusive workplace that does not discriminate against race, nationality, religion, age, marital status, physical or mental disability, sexual orientation, gender, gender identity or any other protected characteristic under federal, state or local law. We believe in diversity and encourage any qualified individual to apply.

Disclaimer: The preceding job description has been designed to indicate the general nature and level of work performed by employees within this job. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.

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