



Stage 2 Dog Trainer - Position Description

Primary Function and Responsibilities:

Reporting to the Training Manager, the stage 2 Dog Trainer is someone that has experience training dogs in a respective field as well as working with volunteers, other trainers, and recipients of the dogs. In addition to having an understanding of dog learning theories, the Stage 2 Trainer will need strong skills in public speaking, company policies, fundraising, and team building.

Location: Sedalia, Missouri

Specific Responsibilities:

- Dog Training
 - Main area of focus will be with Stage 2 training dogs
 - Temperament testing dogs entering into Stage 2 training
 - Specific task training of Stage 2 Dogs
 - Lead Program Teacher – “Train the Trainer”
 - Student Training Programs
 - Including grading, providing feeding back and curriculum support
 - Prison Classes
 - Including lead weekend foster class for correctional facility
 - Teacher Program Classes
 - Lead 50% of the scheduled Foster Home Classes
 - Work with the Stage 3 trainer and Dog Program Coordinator with this scheduling for existing fosters
 - Work with potential new fosters in orientation classes on a monthly basis
 - Provide follow up and troubleshooting for Puppy Fosters
 - Review and report all the Volgistics Training Reports of Stage 2 dogs in Dog Tracker
 - Assist Stage 3 Trainer with:
 - Assist in the in-person consultations with new applicants
 - Evaluate and communicate to Training Manager as well as Stage 3 Trainers on dogs ready to start working with applicants and the location they will be placed out of
 - Recipient training
 - Placements/Public Access Testing
 - Recipient Follow-ups/Training
 - Training Supply Inventory

- Inventory all items needed for Stage 1 and 2, turn in inventory and purchase order sheets to inventory leader.
- Public Awareness
 - Participate in public awareness events as needed
 - Discuss and encourage contributions to the RFI organization
 - Participate in facility tours with donors
- Dog Care
 - Responsible for dog care of all Stage 2 dogs at respective location
 - Report health issues/concerns to the Training Manager
 - Keep current on Dog Tracker
 - Evaluate and lead group play sessions with Stage 2 dogs at respective location
 - Assist with training new volunteers on appropriate kennel behaviors
- Provide feedback on commands and training to the Training Manager
- Contribute to organization and planning of fundraising events
- Answering the phone and taking messages when necessary
- Report and partner with the Training Manager
- Schedule accordingly with the Dog Program Coordinator and the Unit Director
- Other miscellaneous tasks requested by the Unit Director, Training Manager or Director of Operations

Qualifications:

- Bachelor's degree or task/trade specific schooling/experience preferred.
- 2 or more years' experience in relevant dog training
- Demonstrated excellence in organizational, communication, leadership, and interpersonal skills
- Demonstrated excellence in written skills
- Some travel required

Hours: 40 hours / nonexempt

PHYSICAL REQUIREMENT/WORK ENVIRONMENT:

- Must be able to sit for extended periods of time.
- Must be able to safely lift 50 pounds and safely handle, hold and restrain active dogs weighing up to 110 pounds. Employees should seek assistance when lifting dogs or objects weighing more than 50 lbs.
- Must be able to squat or bend to work with service-dogs-in-training

How to apply:

Please send your resume and cover letter to info@retrievingfreedom.org with the subject line "Stage 2 Trainer"