



## Field Services Representative (Remote)

Status: Full Time

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### Overall Summary:

The Guide Dog Foundation and America's VetDogs have a unique remote employment opportunity for a Field Services Representative within the contiguous United States. We are looking for a motivated, self-driven GDMI to join our Graduate Support Team in supporting individuals who seek enhanced mobility and independence to enable them to live without boundaries.

### Responsibilities:

- **GDF/AVD Graduates** - Responsible for managing and providing service to graduates through virtual and in-person assistance throughout the United States, including travel within their home area.
- **GDF/AVD Applicants** – Responsible for managing and providing assessments of applicants against GDF/AVD criteria for admission. Responsible for performing home training placements of assistance dogs and students.
- **Other** - Promote GDF/AVD through agencies for the visually impaired, VI professionals and agencies that service US Military Veterans. Participates in the class program or home placements as needed.
- As an Ambassador, one will represent GDF/AVD and support fund-raising and marketing initiatives in assigned region.

### Requirements:

- Must have achieved certification in training guide dogs and instructing students (has worked three or more years in training guide dog teams)
- Show flexibility with work hours and willing to undertake significant overnight travel - up to 50% of the time.
- Excellent interpersonal, presentation, and public speaking skills
- Ability to identify and resolve problems in a timely manner and works well with other to solve complex issues.
- Self-starter with the ability to work both independently and in a remote team environment.
- Ability to communicate via voice mail and e-mail. Able to perform basic word processing and spreadsheet tasks.
- Must be able to travel throughout the US and Canada to perform home training or aftercare visits.
- Maintain a valid driver's license.

### Physical Demands

Must safely handle a variety of large breed dogs, weighing up to 85 pounds with varying strength and manageability. Able to pick up a 70-85 dog in an emergency. Able to withstand repetitive bending, stooping, kneeling, and squatting.

### Visual Acuity

Near acuity and accommodation are required for ability to see and read a dog's reaction to environment and distractions, ability to watch student give commands, ability to read forms, documentation and computer screen.

### Hearing Ability

Ability to interact with dog, trainers, students, and volunteers either in an informal way or giving formal instruction through seminars and training exercises. Ability to hear above traffic and other outside noises.

**Compensation Information:**

The expected salary range for the position is \$60,000 - \$75,000 per year. The anticipated starting salary will take into account internal equity and may vary depending on the candidate's geographic region, job-related knowledge, skills, and experience, among other factors.

We offer a comprehensive benefits program which includes an outstanding 403(b) plan, tuition reimbursement, health, dental, vision, and life insurance, generous paid time off, and more.

**Additional Information:**

To apply email your resume to [employment@guidedog.org](mailto:employment@guidedog.org).